

## **AGENDA**

### **South Carolina Real Estate Commission Meeting**

Wednesday, February 12, 2025 at 10:00 A.M. in Upstate Conference Room  
110 Centerview Dr., Kingstree Building, Columbia, SC 29210

Members of the public who wish to observe may do so by live streaming at:

<https://llr.sc.gov/re/videos.aspx>

**Call to Order** – Public notice of this meeting was properly posted at the S.C. Real Estate Commission office, Synergy Business Park, Kingstree Building, and on the Commission website and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**1. Invocation**

**2. Pledge of Allegiance**

**3. Introduction of Commissioners and Staff**

**4. Approval of Excused Absences**

**5. Approval of Agenda**

**6. Approval of Meeting Minutes**

- a. Regulation Taskforce on January 8, 2025
- b. Commission Meeting on January 15, 2025

**7. Chairman's Remarks**

**8. Staff Reports**

- a. Office of Investigations and Enforcement (OIE) Report – Wattie Wharton, Lead Investigator
- b. Investigative Review Conference (IRC) Report – Wattie Wharton, Lead Investigator
- c. Office of Disciplinary Counsel (ODC) Report – Erin Baldwin, Esq.
- d. Executive Report – Erica Wade

**9. Inspections**

- a. Proposed New Process- Meredith Buttler
- b. Proposed Inspection Form and Guidelines- Meredith Buttler

**10. Application Hearings**

- a. Sonia Hanchard
- b. Jessica Malachi
- c. Kamaria Nettles

- d. Catherine Outlaw
- e. Melissa Smith
- f. Harratial Means
- g. Joe Tucker

#### **11. Regulation Taskforce Update**

- a. Clarification of Written Office Policy Regulation- Andy Lee

#### **12. Old Business**

- a. Proposed 2026 Meeting Dates- Erica Wade

#### **13. New Business**

- a. Recusal Refresher Training- Brandy Duncan
- b. Property Management Licensure for Property owned by LLCs or Other Businesses - Brandy Duncan
- c. Broker Licensure Extenuating Circumstances- David Burnett
- d. Continuing Education Exemption Clarification- Brandy Duncan and Meredith Buttler
- e. Travel Approval FARB Summit on Regulatory Excellence July 23-26, 2025 in Denver, CO- Erica Wade
- f. Travel Approval 2025 ARELLO Annual Conference September 9-12, 2025 in Miami, FL- Erica Wade
- g. Travel Approval 2025 Annual REEA Conference July 29-August 2, 2025 in Myrtle Beach, SC- Erica Wade.

#### **14. Public Comments**

#### **16. Adjournment**